

CHAPTER – 4 (Manual-3)

4.1 Acts, Rules, Regulations, Manuals and records, for Discharging Functions

Sl. No.	Name/title of the document in vogue	Brief write up on the document
(a)	The Indian Electricity Act 2003	An Enactment promulgated by Indian Parliament, in consolidation of I.E. Act 1910, I.E. (S) Act 1948, and IRC Act 1998, in a rationalized and simplified version for a common man to understand. This consists of reforms for generating, Transmission and Distribution of Electric supply in India.
(b)	Indian Electricity Rules 1956	Incorporates standards in laying, installing, safety requirements, use of energy and maintain of lines/ equipments.
(c)	Terms and Conditions of Supply	Issued by the Government of Puducherry for regulating the distribution of electric supply in the Union Territory of Puducherry (vide G.O. 28, dt.19.4.1993).
(c)	Tariff	This is issued by the local Government for changing the rates for the electric supply consumed by various types of consumers issued vide G.O.Ms.No.14, dt. 16.4.2002.
(d)	Office Manual	Issued by the Government of Puducherry for discharge of duties and responsibility the Administrative staff with method of disposal of correspondence received.
(e)	CPWD Manual :	This is issued by G.O.I. for CPWD and adopted by this Electricity Department for issue of contracts for execution of works. This explains the method of contracts how it is to be issued, etc.
(f)	G.F.R.	This is also issued by G.O.I and followed in G.O.P. also. This rules deals with financial matters of the Govt. and how the finances of Govt. have to be dealt and also explains the procedure for purchase of stores.

All the above books are available in leading book stalls except the G.O. at (b) and (c) which can be obtained in the Government Press on Payment.